

Checklist



Participants of this program must meet all mandatory requirements and obtain 40% of applicable points.

Marina Name _____

Type: Pre-Survey, Post Survey, Renewal Total Mandatory Points ____/ 52

Date: _____ Total Additional Points ____ / 1,015 N/A Points ____ - ____

Percent ____%

Submitted By: _____

Emergencies

	Mandatory		N/A	Comment
	Meets	In Progress		
Has an easily accessible emergency contact list and all employees know where it is located				
Maintains Material Safety Data Sheets (MSDS) for all products used.				
Is prepared for cleanup of spills up to 5 gallons, and stores spill response equipment in a convenient, readily accessible location.				
	Additional			
	Points	Meets		
Has at least annual emergency training drills for staff.	10			
Has an accessible, current, written Emergency Action Plan which includes tornado, fire and storms.	10			
Provides boater & staff education for:				
Boat fire extinguishers	5			
Safe boat maintenance	5			
Continuous Ventilation	5			
Total Additional Points	35			

Boat Maintenance & Cleaning

	Mandatory		N/A	Comment
	Meets	In Progress		
Enforces marina rules & regulations regarding boat maintenance & cleaning.				
Requires independent service providers to sign a contract stating they will comply with environmentally sound practices at the facility.				
Requires significant maintenance & cleaning activities to be done off the water.				
Prohibits or contains spray painting on the water				
Never sand, strip, or chip hull paint on or underwater.				
Collects all maintenance debris, paint chips, fiberglass, trash etc. and dispose of properly.				
	Additional			
	Points	Meets		
Maintenance area has an impervious surface covering the ground. (cement, tarp, etc.)	10			
Maintenance area is covered by a roof.	10			
Surrounds the maintenance area with a berm or retaining wall.	10			
Conducts all spray painting in an enclosed area.	10			
Prohibits uncontained pressure cleaning of hull.	10			
Recommends nontoxic and legal hull paint to slip holders when applicable.	10			
Provides boater & staff education for:				
Doing only minor maintenance in slips	10			
Environmentally safe cleaning & painting	10			
Spill avoidance	10			
Encourage divers to use least abrasive pads for type of growth.	10			
Regularly scheduled maintenance using BMPs.	10			
Invasive Species management.	10			
Total Additional Points	120			

Marina Operations

	Mandatory		N/A	Comment
	Meets	In Progress		
Requires that all fueling occurs at designated fuel station/area				
Prohibits unattended, open containers of paints and other maintenance supplies on the dock.				
Stores liquid marina supplies indoors or in covered containers.				
Uses absorbent materials or other environmentally friendly methods to clean liquid spills.				
Requires boaters to practice pollution prevention as a condition of their contract.				
Maintains training records.				
Requires immediate cleanup of oil, chemical, pesticide, fertilizer and soil spills.				
Educates Customers of top 10 Best Management Practices.				
	Additional			
	Points	Meets		
Requires that pets are not allowed to run unleashed in the marina.	10			
Requires that pet owners clean up after their pets.	20			
Supplies Disposal bags for pet owners.	10			
Trains staff on stormwater pollution prevention.	20			
Incorporates BMP land use and maintains shoreline vegetation.	20			
Uses native plants and mulch in vegetated area.	10			
Provide covered trash and recycling bins for customers and visiting boaters.	20			
Berms off trash and recycling areas to prevent leaks from entering the waters.	20			

Has a predetermined procedure for approaching polluters.	10			
Stocks non-toxic cleaning products, bilge pads, and other eco-friendly items in store and showcase them prominently.	20			
Provides free absorbent pads for boaters to use in case of spill.	20			
Uses alternative to coal tar sealant in parking lot or paved areas.	20			
Cleans parking lots using dry methods or methods in which wash water is recovered.	20			
Provides boater& staff education for:				
Proper storage & disposal of materials	5			
Emergency spill response.	5			
Household Hazardous Waste disposal site locations.	5			
Proper fueling procedures	5			
Total Additional Points	240			

Hazardous Materials				
	Mandatory		N/A	Comment
	Meets	In Progress		
Has a Hazardous Materials Management Plan and disposal records on file.				
Has a designated emergency coordinator and trained personnel who handle hazardous materials in proper management procedures and emergency response.				
Utilizes approved hazardous materials hauler for legal disposal.				
Stores, manages and disposes of hazardous materials & waste legally				
Stores hazardous materials off the ground and covered with an impervious surface (e.g. roof, tarp, etc.)				
Keeps hazardous material containers and drums in good condition and closed securely.				
Cleans up and dispose of spills and leaks promptly and properly.				
Provides spill control material and empty containers for emergency clean up in a convenient, readily accessible location.				
Segregates material to ensure that only materials that are hazardous are handles as such.				

Petroleum Containment				
	Mandatory		N/A	Comment
	Meets	In Progress		
Conducts or attends emergency spill response procedures training.				
Has a Prepared Spill Prevention Control and Counter measure plan (if required; gasoline storage tanks with capacity exceeding 1,320 gallons)				
Regularly inspect/repair fuel transfer equipment				
Prohibits the use of detergents and emulsifiers on fuel spills				
	Additional			
	Points	Meets		
Provides a fuel attendant training for employees	20			
Provides Boater/Employee Education for:				
Proper fueling procedures, including filling fuel containers	10			
appropriate engine maintenance	10			
appropriate use of oil absorbent materials	10			
appropriate bilge pumping	10			
Total Additional Points	60			

Wastewater				
	Mandatory		N/A	Comment
	Meets	In Progress		
Enforces existing local, state, and federal regulations pertaining to wastewater systems and the illegal discharge of boat sewage in writing.				
Inspects and maintains the pump-out regularly				
If participant of Clean Vessel Act, has appropriate signage displayed				
Prohibits dumping of waste into water				
Requires all boats with wastewater storage capacity to disable Y valves if applicable				
	Additional			
	Points	Meets		
Provides mobile pump-out service	20			
Posts and makes available local pump-out locations	20			
Requires manifest for pump-out of storage facilities	30			
Provides boater education on proper wastewater disposal	10			
Installs adequate signage at pump-out location (i.e. pump-out symbol, hours of operation, and contact information)	10			
Total Additional Points	90			

Solid Waste

	Mandatory		N/A	Comment
	Meets	In Progress		
Disposes of Solid Waste in accordance with all local, state, and federal laws and regulations				
Places trashcans and dumpsters in convenient locations.				
Keeps litter picked up on a daily basis				
Covers trashcans and dumpsters and keep plugged				
Conducts periodic inspections of trash storage areas				
	Additional			
	Points	Meets		
Provides recycling containers	20			
Provides recycling for batteries	20			
Provides recycling for fishing line	20			
Provides trash bags to boaters	20			
Provides education to boaters for proper disposal of garbage, recyclables, and other wastes.	10			
Provide education to boaters on the proper disposal of batteries.	10			
Total Additional Points	100			

Liquid Waste

	Mandatory		N/A	Comment
	Meets	In Progress		
MSDS Sheets are available				
All storage units have secondary containment for petroleum products				
All liquids are labeled and sealed				
Maintains an oil spill response plan and has containment/clean up supplies available				
Trains marina staff in oil clean up response				
Slip lease agreements contain language requiring the proper disposal of liquid waste				
	Additional			
	Points	Meets		
Educates boaters on proper disposal of Household Hazardous Waste	20			
Posts a list of local Household Waste Collection Sites	10			
Uses eco-friendly cleaning and materials whenever possible	20			
Provides a waste oil collection site	20			
Maintains a log of all waste oil collected from vessels within your facility	10			
Accepts used oil filters at the oil collection sites	10			
Provides education to boaters on proper oil changing techniques and disposal of used oil and filters	10			
Total Additional Points	100			

Fish Waste				
	Mandatory		N/A	Comment
	Meets	In Progress		
Provides education to boaters on importance of "No Bait Dumping"				
	Additional			
	Points	Meets		
Provides designated fish cleaning station	20			
Provides "No Bait Dumping" Stickers if selling bait	20			
Total Additional Points	40			

Stormwater Runoff

	Mandatory		N/A	Comment
	Meets	In Progress		
Has a MoDNR General Permit MO-R80C000 (if required)				
Has a completed Storm Water Pollution Prevention Plan (if required)				
Prohibits vehicle and vessel washing in parking areas				
	Additional			
	Points	Meets		
Reduces stormwater runoff by implementation of BMP's such as rain gardens, rain barrels, vegetative buffers.	30			
Facility has tried to maximize permeable surfaces for stormwater runoff reduction	30			
Facility does not use fertilizers or herbicides	30			
Facility does not use pesticides	10			
For areas that fertilizers are applied facility has soil tested to properly assess the fertilization needs.	30			
Total Additional Points	130			

Environmental/Conservation Programs				
	Mandatory		N/A	Comment
	Meets	In Progress		
Participates in a minimum of one trash clean up event annually				
Posts Invasive Species signage at all boat launch areas				
	Additional			
	Points	Meets		
Provide educational information related to the efforts of the Clean Marina program in marina publications	20			
Make available annual water quality information	20			
Missouri Stream Team participant	30			
Makes available information on local water quality groups and their efforts	30			
Total Additional Points	100			